

**HALIBURTON, KAWARTHA, PINE RIDGE DISTRICT HEALTH UNIT
BOARD OF HEALTH MEETING**

March 16, 2023

MINUTES

The meeting was convened by Mr. Marshall at 9:00 am at the Health Unit's Port Hope office.

Those in attendance were Messrs. Marshall, Crate, Logel, Ryall, and Perry (via Teams) and Dr. Hankivsky (via Teams), Dr. Bocking, Ms. Vickery, Ms. Beaulac, and Mrs. Dickson (Recorder).

Mrs. Richardson was absent with regrets.

1. LAND ACKNOWLEDGEMENT

The Haliburton, Kawartha, Pine Ridge District Health Unit is situated on the traditional territories of the Michi Saagiig and Chippewa Nations. This includes the territories of Treaty 20 and Williams Treaties. We respectfully acknowledge that these Nations are the stewards and caretakers of these lands and waters for all time and that they continue to maintain this responsibility to ensure their health and integrity for generations to come.

The Haliburton, Kawartha, Pine Ridge District Health Unit recognizes the many harms done to Indigenous peoples and our collective responsibility to right those wrongs. As an organization that is rooted in a colonial system, we are committed to change, to building meaningful relationships with Indigenous communities and in improving our understanding of local Indigenous peoples as we celebrate their cultures and traditions, serve their communities, and responsibly honour all our relations.

2. ADOPTION OF AGENDA

Mr. Marshall advised that the agenda is brief this month to accommodate a closed governance education session following the meeting.

Moved by Dr. Hankivsky

Seconded by Mr. Ryall

THAT the agenda be adopted as presented.

2023-38
carried

3. DECLARATION OF CONFLICT OF INTEREST

None

4. ADOPTION OF MINUTES

Moved by Mr. Logel

Seconded by Mr. Crate

THAT the minutes from the February 16, 2023 meeting be approved.

2023-39

carried

5. BUSINESS ARISING

Dr. Hankivsky expressed that she is keen to find a way to communicate key messages from Board meetings to her municipality. Mr. Marshall noted that he and Dr. Bocking have discussed preparing speaking points from each Board meeting to be taken back to councils. Mr. Ryall requested that CAOs and clerks be copied as well.

6. MEDICAL OFFICER OF HEALTH UPDATES

Dr. Bocking provided an update on the annual report from Dr. Kieran Moore, Chief Medical Officer of Health for Ontario and its relevance to the HKPR District Health Unit. Dr. Moore's report focused on infectious diseases and pandemic preparedness and the role of public health, highlighting the need for sustainable investments in public health.

Preventing the spread of infectious diseases is a core part of public health. Viruses and other pathogens continue to evolve. We are seeing new viruses arising and the re-emergence of pathogens that were previously well controlled, such as measles and polio. We are seeing a provincial and national increase in the number of cases of syphilis and congenital syphilis. There are ongoing cases of Mpox (formerly referred to as Monkeypox) and we expect to see continued cases in Ontario, nationally, and globally. Routine childhood immunizations were impacted during the pandemic; therefore, there is a potential for vaccine preventable illnesses to re-emerge. We are working with our health sector partners related to catch-up of these immunizations for children.

The Chief Medical Officer of Health's report highlights the historic cycle of public health funding referred to as a "boom and bust" cycle. When there is a public health crisis such as COVID-19, funding is redirected; however, as the crisis fades away, governments reprioritize health dollars and we typically see cuts to public health. Without fail we will have another outbreak or public health crisis, and public health agencies may not be as prepared as they should be due to this "boom and bust" cycle of funding.

Finally, the report also highlights the role that public health agencies have in broader health sector and community preparedness. The HKPR District Health Unit continues to build on partnerships that were solidified during the pandemic. We continue to meet regularly with family health teams, primary care providers, hospitals, the two Ontario Health Teams in our

region, and long-term care homes to ensure ongoing awareness and preparedness. Dr. Bocking has also started an electronic newsletter, providing timely public health updates for health care providers, largely directed to physicians and nurse practitioners.

Moved by Mr. Perry

Seconded by Mr. Logel

THAT the Medical Officer of Health updates be received for information.

2023-40
carried

7. REPORTS

Due to the shortened meeting this month, there were no staff reports.

8. NEW BUSINESS

8.1 Corporate Services Updates

2023 Annual Service/2023 Budget Update:

The Ministry of Health has released the 2023 Annual Service Plan (ASP) and budget submission template. Although the Board approved the 2023 Budget at its October 2022 meeting, finance staff are in the process of updating it to adjust for differences in staff allocations and additional one-time funding requests related to 2023 projects. The 2023 ASP, revised budget, and financial statements for January – March 2023 will be presented at the April Board meeting.

Public Sector Salary Disclosure:

The *Public Sector Salary Disclosure Act*, 1996, requires organizations that receive public funding from the Province of Ontario to make public, by March 31st of each year, the names, positions, salaries and total taxable benefits of employees paid \$100,000 or more in the previous calendar year. Salaries can include payment for regular wages, overtime, retroactive pay, vacation pay, sick pay and on-call pay. The value of taxable benefits is reported separately.

The Health Unit is reporting 24 employees who earned over \$100,000 in 2022; 3 less than the figure reported for 2021.

Breaches reportable to the Information and Privacy Commissioner

The Health Unit had zero reportable breaches in 2022.

Moved by Mr. Crate

Seconded by Dr. Hankivsky

THAT the Board of Health receive the Corporate Services update for information.

2023-41

carried

8.2 2021 HKPR District Health Unit Annual Report

The 2021 HKPR District Health Unit Annual Report highlights the tremendous amount of work that was done by the Health Unit in 2021. The majority of the work was largely focused on the COVID-19 response; however, the report demonstrates that a number of public health priorities and programs were maintained throughout 2021. The report provides a “by the numbers” snapshot and an overall summary of finances. The 2022 Annual Report will be coming out in the next few months.

Moved by Mr. Logel

Seconded by Mr. Ryall

THAT the Board of Health receive the 2021 Annual Report for information.

2023-42

carried

9. BUSINESS FROM BOARD MEMBERS

None

10. CORRESPONDENCE

Moved by Mr. Crate

Seconded by Mr. Perry

THAT the following correspondence be received and filed:

- The 2022 Annual Report from the Office of the Chief Medical Officer of Health – Ensuring Public Health Preparedness for Infectious Outbreaks and Pandemics
- The Association of Local Public Health Agencies’ Response to the Chief Medical Officer of Health’s 2022 Annual Report
- The Association of Local Public Health Agencies’ February Information Break

2023-43

carried

11. IN-CAMERA SESSION

Moved by Mr. Logel

Seconded by Mr. Crate

THAT the Board of Health move in-camera to review the closed session minutes from the February 16, 2023 meeting and two personnel items.

2023-44
carried

Moved by Mr. Logel

Seconded by Mr. Ryall

THAT the in-camera be dissolved, and the membership return to the Board of Health open session.

2023-45
carried

Moved by Mr. Crate

Seconded by Mr. Logel

THAT the Board of Health approve the in-camera minutes from February 16, 2023.

2023-46
carried

Moved by Dr. Hankivsky

Seconded by Mr. Crate

THAT the Board of Health receive the information provided under personnel item #1 in Appendix A for information.

2023-47
carried

Mr. Marshall stated that, in relation to personnel item #1, the Board needs to grant temporary signing authority to:

- Sign-off on accounts payable under \$4,999.99 (requires 1 signature)
- Sign-off on accounts payable over \$4,999.99 (requires 2 signatures)
- Sign agreements that bind the HKPR District Health Unit

Moved by Mr. Logel

Seconded by Mr. Perry

THAT the Board of Health grant temporary signing authority to David Bernett, Manager of Finance, Facilities, and IT to sign-off on accounts payable under \$4,999.99 with a start and end

period to be determined by Dr. Bocking, And further THAT the Board of Health grant temporary signing authority to Anne Marie Holt, Director of Health Protection to sign-off on accounts payable under and over \$4,999.99, and also agreements that bind the HKPR District Health Unit; start and end period to be determined by Dr. Bocking.

2023-48
carried

Moved by Mr. Crate

Seconded by Dr. Hankivsky

THAT the Board of Health grant temporary delegation of approval for Dr. Bocking's time off and mileage reimbursement requests to Anne Marie Holt, Director of Health Protection; start and end period to be determined by the Chair.

2023-49
carried

12. DATE OF NEXT MEETING

The next meeting of the Board of Health will be held at the Port Hope office on April 20, 2023, from 9:30 am – 11:30 am.

13. ADJOURNMENT

Moved by Dr. Hankivsky

Seconded by Mr. Ryall

THAT the meeting be adjourned. The meeting adjourned at 9:37 am.

2023-50
carried

Board of Health Chair
Approved April 20, 2023

Recorder