

**HALIBURTON, KAWARTHA, PINE RIDGE DISTRICT HEALTH UNIT  
BOARD OF HEALTH MEETING**

**February 16, 2023**

**MINUTES**

The meeting was convened by Mr. Marshall at 9:30 am at the Health Unit's Port Hope office.

Those in attendance were Messrs. Marshall, Crate, Logel, Perry (via Teams), Ms. Richardson, Dr. Hankivsky, Dr. Bocking, Ms. Vickery, Ms. Beaulac (Recorder).

A representative from Haliburton County has yet to be appointed by its council.

**1. LAND ACKNOWLEDGEMENT**

The Haliburton, Kawartha, Pine Ridge District Health Unit is situated on the traditional territories of the Michi Saagiig and Chippewa Nations. This includes the territories of Treaty 20 and Williams Treaties. We respectfully acknowledge that these Nations are the stewards and caretakers of these lands and waters for all time and that they continue to maintain this responsibility to ensure their health and integrity for generations to come.

The Haliburton, Kawartha, Pine Ridge District Health Unit recognizes the many harms done to Indigenous peoples and our collective responsibility to right those wrongs. As an organization that is rooted in a colonial system, we are committed to change, to building meaningful relationships with Indigenous communities and in improving our understanding of local Indigenous peoples as we celebrate their cultures and traditions, serve their communities, and responsibly honour all our relations.

**2. ADOPTION OF AGENDA**

Moved by Mr. Logel

Seconded by Dr. Hankivsky

THAT the agenda be adopted as presented.

2023-21  
carried

**3. DECLARATION OF CONFLICT OF INTEREST**

None

**4. ADOPTION OF MINUTES**

Moved by Dr. Hankivsky

Seconded by Mrs. Richardson

THAT the minutes from the January 19, 2023 meeting be approved.

2023-22  
carried

## **5. BUSINESS ARISING**

None

## **6. MEDICAL OFFICER OF HEALTH UPDATES**

### **Overview**

The Health Unit is transitioning towards fully integrating COVID-19 work into regular programming. During 2020 and 2021 we were in full emergency response; during 2022 we entered a transition period and reviewed how to manage, as an organization, to continue to respond but do it in a way that is built into our restoration of other programs. We are still in this transition period and likely will be until 2024. The ongoing challenge is that there remains a number of uncertainties in respect to virus activity, provincial policy direction, and uptake/demand for COVID-19 vaccination. In 2024 we hope to have incorporated all lessons learned with all programs fully restored.

Integration of COVID-19 response includes maintaining capacity for responding to COVID-19 outbreaks, surveillance and data management, vaccination, and public communication and education.

### **Program Restoration – Highlights of Recent Initiatives**

- “Brain Days” – workshops for Grade 9 students planned and hosted collaboratively by the HKPR School Health Team and District School Boards
- Mental Health Promotion Forum
  - February 28<sup>th</sup> and March 2<sup>nd</sup>
- Perinatal Mental Health Awareness Campaign
  - Collaboration with multiple health sector partners to promote awareness and implementation of best practices for perinatal mental health
- Harm Reduction
  - Ongoing opioid overdose alerts as needed, working with multiple partners
- *Immunization of School Pupils Act (ISPA)*
  - Approx. 3600 letters mailed to students missing immunization records under the ISPA

### **Incorporating Pandemic Lessons Learned**

In September 2021, the Health Unit identified 12 high-priority lessons learned from the initial phases of pandemic response.

The following are primarily being actioned through Strategic Plan initiatives: Continuous Quality Improvement, Visibility and Engagement Strategy, Knowledge Products, Customer Experience Standard and Program Planning.

Moved by Mr. Crate

Seconded by Mrs. Richardson

THAT the Medical Officer of Health updates be received for information.

2023-23

carried

## 7. REPORTS

7.1 Richard Ovcharovich, Manager, Health Protection, provided the Board with an update on enforcement processes.

### **Public Health Enforcement Process**

Mr. Ovcharovich reviewed the public health enforcement process within public health, which is to protect, prevent and reduce exposure to health hazards in built and natural environments in our communities. The Ontario Public Health Standards were reviewed as well as the definition of a 'Health Hazard' and the *Provincial Offences Act* that Public Health Inspectors and Tobacco Control Officers operate under.

Moved by Mr. Logel

Seconded by Mr. Crate

THAT the Board of Health receive the update on enforcement processes for information.

2023-24

carried

10.2 Sarah Tsang, Health Equity Coordinator, provided the Board with a report on addressing food insecurity and poverty.

Ms. Tsang provided the definition of food insecurity and shared that, since 1998, Ontario Public Health Units have been asked to monitor accessibility and affordability of food in relation to the cost to individual and family incomes with the *Nutritious Food Basket*. The Health Unit participated in a pilot-tested new methodology in 2022. Food cost is not the issue, incomes are too low. Food insecurity is a health equity issue. The full report is available at [hkpr.on.ca](http://hkpr.on.ca).

Moved by Mr. Perry

Seconded by Mr. Logel

THAT the board of health receive the report *Addressing Food Insecurity and Poverty in the County of Haliburton, City of Kawartha Lakes and Northumberland County (2022)* for information.

AND FURTHER THAT the Board of Health endorse the Ontario Dietitians in Public Health's letter to Premier Ford urging the Ontario government to adopt income-based policy solutions that effectively reduce food insecurity, with copies of the endorsement to be forwarded to the provincial government, local governments, and the Association of Local Public Health Agencies.

AND FURTHER THAT, a letter indicating this endorsement be sent to Premier Ford, Deputy Premier and Minister Jones, and Minister Fullerton.

2023-25

carried

## **8. NEW BUSINESS**

### **8.1 Q4 – 2022 Standards Activity Report**

Ms. Vickery provided an update that the Q4-2022 Standards Activity Report was submitted to the Ministry at the end of January 2023 and included the variance between budgeted and actual expenses greater than three per cent. In 2022 we continued to see challenges with hiring staff to support the pandemic response. The Ministry will reconcile during the end of Q3 and again in Q4.

Moved by Mr. Crate

Seconded by Dr. Hankivsky

THAT the Board of Health receive the 2022 Q4 Standards Activity Report for information.

2023-26

carried

### **8.2 2021 Annual Report and Attestation**

The 2021 Annual Report includes year end actuals and quarterly activity reports to the Ministry. The Annual Report provides a reconciliation of any variances that have occurred after the Q4 Standard Activity Report was submitted.

Moved by Mr. Logel

Seconded by Mrs. Richardson

THAT the Board of Health approve the 2021 Annual Report and Attestation for submission.

2023-27

carried

Mr. Marshall proposed to the Board, that due to the length of some of these financial reports, briefing notes will be provided with the agenda as opposed to the full reports, and if a member wishes to see the full report, they can request it from Mrs. Dickson.

Moved by Dr. Hankivsky

Seconded by Mr. Crate

THAT the Board has directed staff to provide a briefing note for financial reports such as, and similar to, the Annual Report and Attestation, and the Standards Activity, and not the full reports.

AND FURTHER THAT if a Board member wishes to review one of the aforementioned reports in its entirety, they may request a copy.

2023-28  
carried

### 8.3 Non-Audited Operating Statements

Ms. Vickery advised the Board that the 2022 year end financial statements will be presented by the Health Unit's auditor at the June 2023 meeting.

Moved by Dr. Hankivsky

Seconded by Mr. Crate

THAT the draft non-audited Operating Statements for the twelve-month period ending December 31, 2022, in the amount of \$23,888,534 be received for information.

2023-29  
carried

### 8.4 Q4-2022 Board of Health Quarterly Report - Summary

Dr. Bocking provided a high-level overview of the summary provided for the Q4-2022 Board of Health Quarterly Report for programs and services.

Moved by Mr. Logel

Seconded by Mrs. Richardson

THAT the summary of the Q4-2022 Board of Health Quarterly report be received for information.

2023-30  
carried

**9. BUSINESS FROM BOARD MEMBERS (Chair)**

Mrs. Richardson advised the Board that the City of Kawartha Lakes is the first municipality in Ontario to adopt the Missing Children Society app; an app that provides real-time ability to local emergency services to push out geographical notices. Mrs. Richardson will send the Board further information in case they want to look into it for their municipalities.

Mr. Marshall tabled the following motion:

Moved by Dr. Hankivsky

Seconded by Mr. Crate

THAT Mrs. Richardson send material to the Board and perhaps revisit at the next meeting and see if we should do something more substantial than forwarding to municipalities.

2023-31  
carried

**10. CORRESPONDENCE**

The Board discussed the Association for Local Public Health Agencies' letter to Premier Ford re: provincial appointments and this Board's previous efforts to recruit.

Moved by Mr. Crate

Seconded by Dr. Hankivsky

THAT the Board of Health send a letter to relevant MPPs and include what exact requirements should we be asking for that would help us be successful.

2023-32  
carried

Moved by Mr. Crate

Seconded by Dr. Hankivsky

THAT the following correspondence be received and filed:

- alPHa's letter to Premier Ford re: Provincial Appointments
- alPHa's December Information Break

2023-33  
carried

## **11. IN-CAMERA SESSION**

Moved by Mrs. Richardson

Seconded by Mr. Logel

THAT the Board of Health move in-camera to review the closed session minutes from the January 19, 2023, meeting.

2023-34  
carried

Moved by Mrs. Richardson

Seconded by Mr. Perry

THAT the in-camera be dissolved, and the membership return to the Board of Health open session.

2023-35  
carried

Moved by Dr. Hankivsky

Seconded by Mr. Logel

THAT the Board of Health approve the in-camera minutes from January 19, 2023.

2023-36  
carried

## **12. DATE OF NEXT MEETING**

The next meeting of the Board of Health will be held at the Port Hope office on March 16, 2023, from 9:00 am to 12:00 pm.

## **13. ADJOURNMENT**

Moved by Mr. Logel

Seconded by Dr. Hankivsky

The meeting adjourned at 11:00 am.

2023-37

carried

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Board of Health Chair  
Approved March 16, 2023

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Recorder